

Craftsman Footwear and Accessories Limited
47, Lake Circus kalabagan Dhaka
Notice of the 05th Annual General Meeting

Notice is hereby given that 05th Annual General Meeting (AGM) to the shareholders of Craftsman Footwear and Accessories Limited the meeting will be held on Sunday, December 29, 2024, at 11:00 AM at the Police Convention Hall, 37/3/B Eskaton Garden Road, Ramna, Dhaka (adjacent to Pravasi Kalyan City). The AGM will be conducted Hybrid platform at the link <https://agmbd.live/craftsman2024> to transact the following business.

AGENDA

1. To consider and adopt the Audited Financial Statements of the company for the year ended on June 30, 2024 together with the Reports of Directors and the Auditors thereon.
2. To declare Dividend for the year ended on June 30, 2024 as recommended by Board of Directors.
3. To Re-tire and Re-elect of the Directors.
4. To Re-appointment of Statutory Auditor for the year 2024-2025 and fix their remuneration.

By order of the Board



Kazi Shahin Uddin
Company Secretary

Dated: December 04, 2024

Notes:

1. The Record Date is November 18, 2024.
2. The shareholders whose name will appear in the Share Register of the Company and in the Depository Register on the record date will be eligible to attend the 05th Annual General Meeting (AGM) and qualify for the dividend to be declared at the AGM.
3. A Shareholder eligible to attend and vote at the Annual General Meeting (AGM) or may appoint a proxy to attend and vote in his/her behalf (through digital platform) by filling Proxy Form. The Proxy Form must be affixed with requisite revenue stamp of Tk. 20/ and must be sent through email to the Share Department of the Company at craftsmanfootwear.bd@gmail.com at least 48 hours before the day and time fixed for the Annual General Meeting (AGM).
4. Members are requested to notify change of address, if any, through their respective Depository Participants before the Record Date.
5. Login virtual meeting through company's provided link and password will be considered as attendance by the Shareholders and virtual meeting room will remain open before 24 hours of the meeting
6. No gift/benefit in cash or kind shall be paid/offered to the shareholders as per BSEC circular no. SEC/CMRRCD/2009-193/ 154, Dated, 24 October 2013 for attending the AGM.
7. As per notification of BSEC, the soft copy of Annual Report will be sent to the shareholders' e-mail address available in their BO Accounts maintained by the Depository Participant (DP). The soft copy of Annual Report Financial Year 2023-2024 and Proxy Form will also be available in the company's website at <https://www.craftsmanfootwear.com>. The shareholders may also collect the printed copy of Annual Report Financial Year 2023-2024 from the registered office of the company.